



**ST MARY MAGDALENE PARISH CHURCH
FORM OF APPROVAL FOR INDEPENDENT ORGANISATIONS WISHING TO USE CHURCH PREMISES**

Name of organisation

Person in charge **Tel No**

Conditions

- 1 The organisation confirms that it has adopted and implements a child protection policy which accords with current standards and recommendations. A copy of the organisation's policy is attached or written verification that the policy has been presented and accepted by St Mary Magdalene Safeguarding Trust Panel is recorded.
- 2 St Mary Magdalene shall supply to the organisation leader the names and contact details of the church members responsible for the premises and for child protection. The organisation shall supply to the Parish Panel the names and contact details of all leaders in charge of the organisation using church premises. The organisation shall confirm that *new* appointees have been subject to an AccessNI check and that no information was received which debarred their appointment.
- 3 The organisation shall ensure that leaders/helpers in the organisations shall receive appropriate child protection training and are aware of reporting procedures.
- 4 If a report is made by the organisation of a child protection concern, one of the panel members in St Mary Magdalene should be informed in confidence that a report has been made.
- 5 The organisation confirms that adequate insurance cover is in place for its activities (*copy of policy attached*).
- 6 The organisation shall seek to ensure that activities shall be carried out safely. Any safety concerns regarding the premises shall be notified by the organisation leader to the appropriate person within the church as soon as possible.

We confirm that the church and the organisation agree to the above conditions.

Signed.....(Organisation Leader) Date.....

The church grants the above organisation use of the premises in accordance with the attached agreement

Signed.....(Panel Member) Date